

# Olive Free Library - Exhibition Policy

The Community Gallery at the Olive Free Library presents exhibitions that promote access to and stimulate interest in a wide variety of ideas. The gallery is open during the library's regular hours. Admission to the gallery is free and the public is welcome to all exhibition events. Funding for the exhibitions program is made possible by money set aside in the Olive Free Library's annual budget, supplemented by sponsorships and private donations. The exhibitions program is run by a volunteer exhibition committee which is headed up by a board member of the Olive Free Library and consisting of members of the (professional art) community.

## **Mission Statement**

The Olive Free Library has created a platform to show and sell original art by regional artists, both established and emerging. This provides art enthusiasts a way to view, appreciate, and purchase local and regional artworks. The Library strives to keep the love of art alive for the Hudson Valley communities. The rural town of Olive does not have a cultural center, so the Library converted its spacious, light community room into a gallery space. The response from both artists and the community has been overwhelmingly positive.

## **Objective of Exhibits**

In keeping with this mission, the Olive Free Library, as a regional educational and cultural institution, recognizes its unique and exciting potential to reach a broad cross section of the public through its exhibition space that is in an environment conducive to learning and discovery. To that end, the Olive Library will present exhibitions that promote access to and stimulate interest in a wide variety of ideas.

The Olive Free Library will organize exhibitions that support its mission, programs, and services. It will utilize resources available in its own collections and will present exhibitions that utilize outside resources available to the Olive Library that support the Library's mission.

## **How are exhibits chosen?**

Exhibition proposals should be directed to the Olive Free Library's exhibition committee. All exhibition proposals will be subject to review by the exhibition committee who will approve or disapprove the proposal based on guidelines set in this policy. In the event of a deadlocked decision by the committee, the chair will have the deciding vote.

## **Priorities for Exhibitions**

As an institution that serves the Town of Olive, the Library will focus on presenting exhibitions that are either, but not limited to:

- Related to the particular focus of the Olive Free Library by highlighting the Library's collections, programs, and services
- Specific to the local Town of Olive and regional Hudson Valley communities including but not limited to exhibitions which would stimulate interest in some aspect of its history
- Significant as a document of the times
- Showcase as many local and regional artists' works as possible in any given year: the exhibition committee should strive to present a minimum of two group shows and a maximum of two solo exhibitions annually

-Co-curated with other institutions, art galleries, libraries, and individuals to provide a thematic examination of a particular area of interest to the local community supporting the Library's Mission Statement

-In compliance with all federal, state, and local laws including those pertaining to libel, copyright, and pornography. No pornographic, racist, or homophobic artworks will be allowed in any exhibitions.

### **Criteria for Exhibitions**

The Olive Free Library's exhibition committee is responsible for reviewing individual exhibitions in order to determine if the proposed exhibition meets the standards set out in this policy, including but not limited to a determination that the proposed exhibition complies with the Olive Library's mission. The Olive Free Library will present exhibitions that meet its exhibition policy, priorities, and criteria for exhibitions as described below:

-Particular relevance to the Library's collections

-Relevance of the work to the Town of Olive and Hudson Valley communities

-Importance as a document of the times

-Artistic merit

-Particular relevance of work or artists to our local area

-Suitability of the format to the Library's physical limitations (all artworks have to be wall hung)

-In compliance with all federal, state, and local laws including those pertaining to libel, copyright, and pornography.

### **Proposal Stipulations and Requirements**

-All exhibition proposals must be submitted to the Olive Free Library's exhibition committee via email to [oflartsubmissions@gmail.com](mailto:oflartsubmissions@gmail.com)

-All proposals must be accompanied by images of representative work, installation images (if available), resumes of responsible parties, and a record of any other exhibitions for the proposed show

-All proposals should be received within the specified timeframe

-Applicants will be notified regarding acceptance or rejection of proposals

-All publicity for exhibitions must be approved by the Library

-All exhibitions must conform to the installation specifications of the Library's designated exhibition space. Since the Community Gallery is a multi-use space, all works have to be wall hung and must comply with Fire Department regulations

-All terms of agreement between the Olive Free Library and exhibiting artists must be stated in a written signed Exhibition Agreement (Olive Free Library – Community Gallery Exhibition Rules and Artist's Waiver Form) before the exhibition opens at the Library

-Exhibitions at the Olive Free Library will be installed by the Library's exhibition committee unless other arrangements are made. No insurance coverage will be provided by the Library

-The Olive Free Library will handle the sale of works on display in its Community Gallery, and prices for works will be posted. The exhibiting artist will receive 70% of his/her artworks sold while the Library takes 30% of the total sales amount collected as its commission. The Olive Library will pay 8% to New York State for sales tax. The exhibiting artist will receive the 70% of his/her artworks' sales after the exhibition has ended.